



# WORKFORCE ACCRUALS

| apex time solutions |

## Workforce Accruals

ATS Workforce Accruals module is a highly configurable engine that calculates the most complex work rules and policies based on parameters that you define. Accrual reports display the number of hours accrued, earned, used and available for review by supervisors and management. ATS Workforce Accruals applies balance enforcement restrictions in real time. It provides employees and managers with access to real-time balances, which helps ensure accuracy across your entire organization with minimal supervision. In addition, it has the flexibility to facilitate your organization's most complex benefit policies and transform them into enduring practices.



### SOLUTION BENEFITS:

- Deliver real-time balances to managers and employees
- Create and manage an unlimited number of benefit types: paid and unpaid vacation, sick time, etc].
- Manages employee balances by automating balance accruals and employee Time Off Requests.
- Accrue vacation, sick, PTO, or any other time-off category
- Administer accruals based on length of service or date of hire
- Calculate future time-off balances to validate future time-off requests
- Transfer hours between banks
- Pool multiple banks to draw from alternate banks when necessary
- Accrue time based on FTE or hours worked
- Validate recorded time-off against available time-off
- Track compensatory and "in-lieu" time-off
- Increase accuracy by eliminating error-prone manual calculations, tracking, and record keeping
- Promote self-service access for employees to check their available benefit time balances
- Accrue benefit using Daily Attendance-Based Information
- Improve productivity by checking abuse and empowering supervisors to manage their employees' time off
- Resolve potential disputes easily because an audit log maintains all entries that are posted to the employee's accrual record